



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Westbury High School

MEETING #: 004

LOCATION: Westbury High School

DATE / TIME: January 19, 2015, 4:30pm

ATTENDEES: (those marked with a check were present)

✓	Alsmeyer, Zak	Student
	Arceneaux, Aaron	Student
	Bravo, Miguel	Student
✓	Brooks, Frances Marie	Westbury Staff
	Catchings, Jason C	Westbury Principal
✓	Chapman, Cindy	Community Member
✓	Clemons, Carolyn	Westbury Staff
	Crook, Stephanie D	Westbury Staff
✓	Dusablon, Christopher J	Westbury Staff
✓	Edmondson, Becky	Community Member
✓	Elizondo, Omar E	Westbury Staff
	Gonzales Rojas, Maria A	Westbury Staff
	Hodge, Jaliyyah	Student
	Iko, Chinmeri	Student
	Jones, Jala	Student
	Longoria, Noelia G	Westbury Staff
	Lopez Carretero, Alicia	Westbury Staff
	Lopez, Rita M	Westbury Staff
	Moczygemba, Adriana	Student
✓	Aguirre Rubio, Martha	Student
✓	Miller, Bennie	Westbury Librarian

✓	Moore, Lorenzo	Student
✓	Ownby, Kathleen	Community member
	Pedroso, Jamin	Student
	Reña, Annette	Student
	Sanders, Jeremy	Student
✓	Thurmond, Gerald P	Westbury Staff
	Valadez, Tono	Student
✓	Vazquez, Cindy	Student
✓	Williams, Cedric	Westbury Staff
✓	Alling, Brian	HISD – Project Manager
	Bankhead, Dan	HISD – Facilities Design
	Clayton, Clay	HISD – Facilities Planning
✓	Harris, LaJuan	HISD – Facilities Planning
	Robertson, Sue	HISD - Facilities Planning
✓	Ty Robinson	Office of School Support
✓	Brady, Scott	Joiner Architects
✓	Joby Copley	Joiner Architects
✓	Shirley Harris	Student
✓	Ablola Soyambo	Student
✓	Ussery, Ollie	PTO Support, VIP



PURPOSE: The purpose of this meeting was to coordinate planning phase efforts with Project Advisory Team (PAT) members.

AGENDA:

- Review the Education Specifications and Building Program Documents.
- Discuss what to expect at the next PAT Meeting.

DISCUSSION:

1. HISD Project Manager Brian Alling thanked the Project Advisory Team (PAT) participants for their time and assistance with the project.
2. Due to another meeting which ran longer than expected, Principal Catchings and several of the PAT members joined the PAT meeting after it began. LaJuan Harris, HISD Facilities Planner and Mr. Alling reviewed information shared earlier in the PAT meeting with them.
3. Ms. LaJuan Harris shared copies of the campus floor plan and summary of building square footage needs.
 - a. The Building Program document format was presented with information categorized by campus discipline areas for reference.
 - b. Four categories of construction were depicted in the Educational Specification document presented:
 - i. Base Project New Construction
 - ii. Base Project Renovation Area
 - iii. Add-Alternate New Construction
 - iv. Add-Alternate Renovation Area
 - c. Behavioral special education classes (BAC) are currently held in portable building T-17. No special construction is required for these and no in-room restrooms are required. This function will be included in the final program.
 - d. Football coach (es) are currently using one of the portables due to space restrictions available space in the primary building. The campus uses both male and female coaches for both boys and girls teams.
 - e. Parking on campus is somewhat crowded; however, it was noted by campus attendees many of the students park along the street because they do not want to pay the minimal fee for a parking pass.
 - f. Several PAT members shared their concern with understanding the Educational Specification document and requested additional explanation of the various categories. Ms. Harris reviewed each page with the attendees and answered questions so that attendees better understood the document and its information.
 - g. It was noted that there are approximately 2,100 students currently attending Westbury High School. Ms. Harris noted the Educational Specifications was prepared to provide for a capacity of 2,300 students.
 - h. The Career and Technology Education (CTE) program at Westbury High School was discussed. Some of these spaces could be add-alternates to consider once the campus' primary needs are met; these needs have been identified as replacing and reworking existing athletics, dining and kitchen older building areas and providing a new building addition to

relocate programs from existing portable buildings. Other comments made regarding possible additional scopes of work also needed at Westbury were:

- i. Fire-fighting program currently is housed in portable buildings on campus and should be included in any new additions built to replace use of portable buildings on campus.
- ii. The Digital Media Center may be re-purposed as part of future design renovations.
- iii. Westbury has a total of 5 strands of curriculum offered with several having sub-strands within them.
- iv. The Auto-Tech program shown in the Educational Specifications is not complete. The Program document used a typical HISD design. Westbury High School Auto-Tech staff and their specific Westbury program needs will be considered and included in any future redesign for this existing space at Westbury High School.
- i. The JROTC program currently is in portable buildings and is included in the Educational Specifications. Ms. Harris noted that the document calls for the spaces required to meet the needs of the JROTC program as approved by HISD's JROTC director.
- j. The PAT noted that the Performing Arts portion of the building is typically used for student instruction. The following were also noted:
 - i. There are public performances occasionally in the evenings where students perform for parents and community. These generally are only one show presentations per performance.
 - ii. A comment was made to possibly plan for a smaller auditorium and/or black-box theater which would result in the need for more than one performance of each production. This would provide the students with more stage experience.
 - iii. The performing arts area of the building may need new electrical for lighting, etc.
 - iv. The stage currently serves as both an instruction and a performance space.
 - v. Black-Box performances draw a small attendance. The current space is poorly designed with columns in the middle of the production and performance areas.
4. PAT members requested a structural evaluation update of the existing fine arts, athletics and dining/kitchen areas of the campus. Mr. Alling was requested to provide an update at February's PAT meeting.
5. Ms. Harris informed the PAT members the Westbury High School Guiding Principles have been posted on the 2012 Bond section of HISD's website.

ACTION ITEMS:

None

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. PAT members will review the final version of the Education Specifications being developed for the project.
2. The project schedule for the future design charrette event will be discussed.
3. A status update and any findings from the structural engineer review of the existing campus structure will be discussed.

NEXT PAT MEETING: Tuesday, February 17, 2015 at 4:30 pm; Westbury High School Library.



Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9250

Email: balling@houstonisd.org